

Northern Penobscot Tech Region III APPLICATION FOR EMPLOYMENT

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin or disability

P E R S O N A L	Last Name	First	Middle	Date
	Street Address			Home phone ()
	City, State, Zip			Business phone ()
	Have you ever applied for employment with us? If yes, month and year			Month Year
	Are you available for full-time work? If not, what hours are you available?			Pay Expected
	How did you learn of our organization?			Will you work overtime if asked?
	Special training or skills (language, machine operation, etc)			When will you be able to start?

"It is the policy of Northern Penobscot Tech Region III to offer equal employment and educational opportunities regardless of race, sex, color, national origin, marital status, age, handicap, sexual orientation or religion in accordance with all Federal and State legislation."

Have you ever been bonded? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, with what employee	Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No
What was your previous address?	How long at present address? Years:
State names of relatives and friends working for us other than your spouse.	

MEMBERSHIP IN PROFESSIONAL OR CIVIC ORGANIZATIONS (Exclude those which may disclose your race, color, national origin, sex, marital status, religion, age, or disability)

EDUCATIONAL BACKGROUND

Name and Location	Years Completed	Did You Graduate?	Course of Study
High School			
College		Degree:	
Other			

REFERENCES

Name	Telephone ()	Years Known
Name	Telephone ()	Years Known
Name	Telephone ()	Years Known

EMPLOYMENT HISTORY

Company Name	Telephone ()
Address	Employed (State Month and Year) From: To:
Name of Supervisor	Weekly Pay Start Last:
State Job Title and Describe Your Work	Reason for Leaving

Company Name	Telephone ()
Address	Employed (State Month and Year) From: To:
Name of Supervisor	Weekly Pay Start Last:
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Address	Employed (State Month and Year) From: To:
Name of Supervisor	Weekly Pay Start Last:
State Job Title and Describe Your Work	Reason for Leaving

We may contact the employers listed above unless You indicate those you do not want us to contact.	DO NOT CONTACT
	Employer Number: Reason: Employer Number: Reason:

Northern Penobscot Tech Region III is committed to conducting a thorough screening of applicants for all positions and requires the completion of the following questions of all candidates:

Have you ever been disciplined, discharged, or asked to resign from a prior position? ____yes ____no

Have you ever been charged with or investigated for sexual abuse of another person? ____yes ____no

Have you ever been charged with, pleaded guilty or “no contest” to, or been convicted of any crime other than a minor traffic offense? ____yes ____no

If you answered “yes” to any of the above questions, please explain in detail on a separate sheet of paper and submit that with this form.

NOTE: Criminal charges, arrests, or conviction of a crime are not automatic bars to employment.

I hereby declare the information by me in the Application for Employment is true, correct and complete to the best of my knowledge. I understand that if employed, any misstatement or omission of fact on this application is cause for dismissal. My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction records checks, and release of investigatory information possessed by any state, local, or federal agency. I further authorize any persons, agencies or entities that Northern Penobscot Tech Region III contacts in connection with my employment application to fully provide NPT Region III any information requested. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy or interference with contractual relations that might otherwise have against Northern Penobscot Tech Region III, its agents and officials, or against any provider of such information.

Employment cannot be finalized until the applicant has completed requirement for complete background checks and fingerprinting as required by Maine State Statute.

Confidentiality of application information will be maintained in accordance with Maine Statutes. No information will be released to the public without prior notice being made to the candidate.

Date:_____

Signature:_____